



575 First Avenue
Fairbanks, AK 99701
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www.lavellesbistro.com

Application for Employment

ABOUT YOU

Name _____ Nickname _____

Social Security NO: _____ - _____ - _____ Home Phone _____ Message Phone _____

Street Address _____ City _____ State _____ Zipcode _____

Mailing Address _____ City _____ State _____ Zipcode _____

If you listed a message phone above, how often do you check for messages? _____

Do you have reliable transportation to meet any scheduled shift? _____

Can you read at a 6th grade level? _____ Have you been convicted of a felony? _____ If yes, give details on last page.

Have you ever worked for us before? _____ If so, under what name? _____

Do you have any friends or relatives working for us? _____ Who? _____

Can you provide proof that you are over 18 years old? _____ ... Over 21 years old? _____ Are you a smoker? _____

Do you have a valid driver's license? _____ Class _____ State _____ License No. _____

Have you had any accidents or moving violations in the past three years? _____ If yes, please provide details on the last page.

Have you ever been bonded? _____ Is there any reason why you could not be bonded? _____ If yes, describe on last page.

Do you have a legal right to work in the U.S.? _____ Can you provide documentation of your legal right to work? _____

Is there any reason why you could not perform all physical aspects of this job (including the ability to lift up to 50 lbs.)? If yes, please provide details on the past page.

Is additional information concerning change of name necessary to check work or education records? _____ If yes, explain.
(Continue on last page if necessary)

Describe your use of drugs and alcohol: (continue on last page if necessary).

ABOUT THE JOB

For what position are you applying? _____ Salary Requirement: \$ _____ per _____

Would you accept another position? _____ If so, which one? _____

Which do you prefer? full time work part time work. If part time, about how many hours per week? _____

Which will you accept? full time work part time work

When could you start working for us? _____ When are you **NOT** available to work for us?

Monday

- morning
- afternoon
- evening
- can work anytime

Tuesday

- morning
- afternoon
- evening
- can work anytime

Wednesday

- morning
- afternoon
- evening
- can work anytime

Thursday

- morning
- afternoon
- evening
- can work anytime

Friday

- morning
- afternoon
- evening
- can work anytime

Saturday

- morning
- afternoon
- evening
- can work anytime

Sunday

- morning
- afternoon
- evening
- can work anytime

ABOUT YOUR WORK EXPERIENCE

(PLEASE START WITH YOUR MOST RECENT POSITION) RESUME ATTACHED? YES NO

COMPANY _____ Mo/Yr Hired _____ Mo/Yr Left _____

Job Title _____ Reason for Leaving _____

No. Supervised: Starting _____ Ending _____ Starting Salary: \$ _____ per _____ Final Salary: \$ _____ per _____

Supervisor's Name _____ Position _____ Phone _____

Co-Worker's Name _____ Position _____ Phone _____

Co-Worker's Name _____ Position _____ Phone _____

Subordinate's Name _____ Position _____ Phone _____

Subordinate's Name _____ Position _____ Phone _____

Major Responsibilities and Accomplishments: _____

COMPANY _____ Mo/Yr Hired _____ Mo/Yr Left _____

Job Title _____ Reason for Leaving _____

No. Supervised: Starting _____ Ending _____ Starting Salary: \$ _____ per _____ Final Salary: \$ _____ per _____

Supervisor's Name _____ Position _____ Phone _____

Co-Worker's Name _____ Position _____ Phone _____

Co-Worker's Name _____ Position _____ Phone _____

Subordinate's Name _____ Position _____ Phone _____

Subordinate's Name _____ Position _____ Phone _____

Major Responsibilities and Accomplishments: _____

COMPANY _____ Mo/Yr Hired _____ Mo/Yr Left _____
Job Title _____ Reason for Leaving _____

No. Supervised: Starting _____ Ending _____ Starting Salary: \$ _____ per _____ Final Salary: \$ _____ per _____
Supervisor's Name _____ Position _____ Phone _____
Co-Worker's Name _____ Position _____ Phone _____
Co-Worker's Name _____ Position _____ Phone _____
Subordinate's Name _____ Position _____ Phone _____
Subordinate's Name _____ Position _____ Phone _____

Major Responsibilities and Accomplishments: _____

ABOUT YOUR EDUCATION

HIGH SCHOOL _____ City _____ State _____ Graduated? _____
No. Yrs. Completed _____ Major _____ Verification Phone (_____) _____
COLLEGE _____ City _____ State _____ Degree _____
No. Yrs. Completed _____ Major _____ Verification Phone (_____) _____
GRAD SCHOOL _____ City _____ State _____ Degree _____
No. Yrs. Completed _____ Major _____ Verification Phone (_____) _____

Extracurricular activities: _____

Other training programs completed: _____

Professional memberships and certifications: _____

OTHER COMMENTS

Why would you be a good choice for this position? _____

Any other addition comments: _____

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I certify the information above is complete and accurate to the best of my knowledge. I authorize the individuals, companies and agencies to provide this company its agents with all information necessary to verify the statements I have made in this application and I release any liability for so doing. I understand I must receive satisfactory references from previous employers, co-workers and subordinates (if any) before an offer of employment can be made. I understand that incomplete or unsigned applications will not be considered and that false, incomplete or misleading statements are grounds for my immediate discharge. I understand that any offer of employment is contingent upon my passing a prescribed physical examination, providing my identity and documenting my right to work. I understand these policies cannot be changed except in writing.

Signature _____ Printed Name _____ Date _____